

**COSUMNES RIVER COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS SPECIAL MEETING MINUTES
JUNE 29, 2021**

1. **Call to Order** Mr. Boucke called the meeting to order at 4:29 PM.

Roll Call		Present	Absent
Dave Boucke	President	X	
Fred Hjerpe	Secretary	X	
Jeff Wagnon	Park Officer	X	
John Kahling	Roads and Safety Officer	X	
Jim Lusk	General Manager		X

2. **Adoption of Agenda**

Mr. Wagnon made a motion to adopt the agenda; Mr. Hjerpe seconded the motion; agenda adopted unanimously.

3. **Statements from the Community other than Agenda Items**

None

4. **New Business**

4.1 Discussion/Decision Guard Service for Community Park: Mr. Wagnon reported on the topics from the meeting of the Park Committee on June 22, 2021: 1) Discussion of leaving the park gate open; 2) Cancelling guard service; 3) Value of the Community Park to district residents. Regarding issue #3, park value, Mr. Kahling pointed out that in addition to its tangible land value the Park has high priority/value for district residents. The district budget currently allocates nearly one third of revenues to the Park. Mr. Wagnon raised the idea of closing the Park because it is utilized by a reasonably small percentage of District residents while representing a significant portion of district expense and potentially significant liability. Board members generally agreed that the Park should not be closed unless dependable security services cannot be sourced in which case park closure might be required to mitigate liability. Mr. Wagnon expressed significant frustration with securing reliable security services. Mr. Boucke suggested that Mr. Wagnon meet one additional security provider, Jivan (sp?), who

seems to be reasonably priced, available, insured, and open to district contract requirements. Mr. Wagnon and Ragan agreed to meet with Jivan. Mr. Ragan suggested that eliminating security service for the balance of this season should be considered to save money and because river conditions will likely reduce park utilization. Mr. Boucke made a motion to have members of the Park Committee interview Jivan and contract for services if deemed to be acceptable. Additionally, if not acceptable to have the Park remain open with nighttime closure without security services during the day. The motion was seconded by Mr. Wagnon. Board Discussion: Mr. Kahling asked how generally the community might 'self-police' the Park? Mr. Ragan explained the he is often at the Park and already monitors access by asking for proof of pass/residency and how confrontational individuals are managed. Mr. Kahling expressed continuing concern about the risk associated with the Park being open without any security/guard presence. However, given the current Park conditions, time of year, and Mr. Ragan's regular presence, the risk seems mostly minimized. Mr. Boucke's motion passed unanimously. Mr. Kahling made a motion to authorize the Park office to terminate the existing 2021 security contract with Bravo. Mr. Hjerpe seconded the motion which was passed unanimously.

4.2 Discussion/Decision on Non-Resident Park Guests: Mr. Ragan explained that several non-district individuals living on Sandridge have expressed interest in purchasing Community Park passes. The Board discussed related issues/questions: 1) How individuals may find out about non-resident passes; 2) Should the Board limit non-resident passes in some way. Mr. Hjerpe made a motion that the District permit: 1) The sale of out-of-district park passes; 2) The price of such passes shall be \$150; 3) All such passes require the approval of the Board; 4) No advertising and/or promotion of such passes shall occur. Mr. Kahling seconded the motion with amendments that: 1) two current requests for out-of-district passes be approved and 2) Only requests from residents of the Sandridge corridor adjacent to CRCSD be considered. The motion, with amendments, passed unanimously.

5. **Adjourn Meeting**

Mr. Hjerpe moved to adjourn; Mr. Wagnon seconded; Pass Adjourned 5:09

Past Board Meeting Notes

COSUMNES RIVER COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS REGULAR MEETING MINUTES JUNE 13, 2021

Call to Order Mr. Boucke called the meeting to order at 10:00 AM.

Roll Call		Present	Absent
Dave Boucke	President	X	
Fred Hjerpe	Secretary	X	
Jeff Wagnon	Park Officer	X	
John Kahling	Roads and Safety Officer	X	
Jim Lusk	General Manager	X	

Adoption of Agenda

Mr. Boucke pointed out that the approval of the El Dorado Disposal expenditure under Item 6 should indicate \$6.62. A motion to approve the agenda as amended was made by Mr. Kahling, seconded by Mr. Wagnon, and approved unanimously.

Statements from the Community other than Agenda Items

Two public statements/discussions were deferred to related agenda items. Mr. Boucke asked that any unvaccinated meeting attendee respect the 6-foot separation.

Approval of Previous Meeting's Minutes

Mr. Kahling moved to approve the meeting minutes of the April 11, 2021 regular Board meeting and the meeting minutes of the May 7, 2021 special Board meeting. Mr. Lusk pointed out that while the minutes of the May 7 special mistakenly indicated he was not present. The motion was seconded by Mr. Wagnon and the motion was passed.

Receipt/Discussion of District Mail

5.1 The District received notification that its roster of direct charges is due

August 10. Mrs. Boucke and Hjerpe will follow-up.

5.2 A receipt from El Dorado County for \$9,754 was received representing payments by district residents for road-work to be done concurrent with other district projects.

5.3 SDRMA has advised the District that on May 10 they will be revising the District's property liability renewal indication. Mr. Boucke will follow-up.

5.4 A deposit \$150 was received from district resident Saefong as the property is not a direct charge and a deposit of \$50 was received from a District rental property owner for District Park access for renters.

6. **Approval/Discussion of Expenditures**

6.1 \$6.62: To El Dorado Disposal

6.2 \$230.83: To Wilkinson Portables; May-June

6.3 \$2,589: To SDRMA; Property/Liability Insurance

Mr. Hjerpe moved to approve all three expenditures; Mr. Wagon seconded the motion that passed unanimously. It was also noted that no invoice has been received from Bravo Security.

7. **Unfinished Business**

7.1 2021-22 District Roads Maintenance Update: Mr. Kahling reviewed the scope and key elements of the road maintenance/repair contract with Joe Vicini, Inc. previously outlined at the May 7, 2021 Special Board meeting. As previously approved, the total cost to the District is \$61,140. This may allow some additional work up the approval limit. Additional work benefitting district residents residing on Do Dah will cost \$9,754 with reimbursement directly from district residents. Mr. Kahling also reported the work is currently scheduled to begin July 6, 2021.

Public Discussion: A resident asked where the work will start? Mr. Kahling indicated the decision was up to Vicini and the work is expected to take less than a week. A resident asked how far down Starburst will be worked? Mr. Kahling indicated that the work on Starburst will be from Morning Canyon to 3866 Starburst.

7.2 Park Director Report: Mr. Wagon reported that the new security company has been unreliable with no-shows. Mr. Wagon is keeping track

of actual hours worked. The District received a \$50 payment representing annual due for a district renter.

7.3 Park Committee Report: Park Committee member, Mr. Ragan, indicated: 1) There have been problems with park opening/closing. Mr. Wagnon indicated that Ms. Moran will resend volunteer roster/times; 2) Non-residents are accessing the Park after-hours and parking on Morning Canyon creating a potential fire hazard and other liability. The Board and Park Committee had an overall discussion of the issue of non-resident cars parking on both sides of Morning Canyon adjacent to the park and possible solutions. Logs, ¼ ton boulders, and fencing were discussed. Mr. Ragan pointed out that the roadside property on the opposite side of Morning Canyon is not owned by the District. As such, any parking solution requires the cooperation of the property owners. Mr. Boucke indicated he and Mr. Kahling will visit the property owners (Jermstead) to discuss the situation and options. Mr. Ragan suggested that future security contracts reflect a penalty for no-shows. Mr. Wagnon described the difficulty in finding suitable security service. Mr. Kahling pointed out that the park budget may exceed the road budget in some years. After a discussion of other security options including electronic gate options, Mr. Boucke asked the Park Committee to research the costs associated with electronic gate installation. Mr. Hjerpe asked if any significant issues other than parking have arisen with non-district residents. Mr. Ragan described several issues/situations that he handled directly.

Public Discussion: A district resident asked/commented; 1) The existing reserved parking space is available to residents requiring handicap access to which Mr. Boucke replied yes; 2) Too many dogs while at the Park are not leashed that might pose a danger; 3) How to reserve the large bench for a party. The procedure and cost were explained; 4) Explanations and clarifications of several Park rules were discussed.

Lastly, Mr. Ragan asked if all 1920-21 district renters passes have been paid. The fee is supposed to be collected at the Park. Mr. Wagnon will follow-up. Mr. Hjerpe will draft a letter to asking EDSO for increased evening surveillance of illegal parking near the Park .

7.4 District State 2015-2020 Audit: Mr. Hjerpe reported that he did call Vaughn Johnson, CPA to introduce himself and explain that Ms. Moran has

resigned from the Board. A message was left with no return call to date. The audit is due at the end of 2021.

7.5 The payment from property owner, Mr. Saefong, was received thus resolving the matter.

8. New Business

8.1 Budget Draft 2021-22: Mr. Boucke and Hjerpe will propose the FY21-22 budget at the next Board meeting.

8.2 Prop 4 Spending Appropriation Limit Resolution to EDC: The District has received notification of its spending appropriation limit for FY21-22.

The limit of \$144,345 far exceeds actual District spending. The spending limit was adopted unanimously by Resolution #2021-02 (attached).

8.3 Resignation of Jodie Moran: The Board received notice of resignation from Director, Jodie Moran. Mr. Boucke forward a copy of the letter to El Dorado County. Mr. Kahling recognized Ms. Moran's 13 years of service to the CRCSD. A question arose regarding the requirement to appoint a new Director prior to the next election and whether an appointed Director's term is until the next election or the natural term of the resigned Director. Mr. Boucke agreed to get clarification from the county and if necessary, post for two weeks a notice of the Board vacancy along with instruction to applicants for appointment to the Board.

Public Comment: A question arose how the Board might break a tie vote in the event of only four seated members. There is no mechanism to break a tie vote and any motion resulting in a tie vote does not pass.

9. Reports/Final Comments

Mr. Kahling reported that the Sandridge Road improvement project will begin next summer. The project will grade and replace the gravel section (4 miles) with chip/seal. He also reported that the Buck's Bar bridge project has several issues to resolve prior to public comment.

Mr. Hjerpe also recognized Ms. Moran and agreed to draft a resolution acknowledging her service to CRCSD.

Mr. Lusk addressed several issues related to the district website: 1) Search engine issues have been resolved; 2) He confirmed that the website publish the Park season as 'May to September subject to Park conditions'; 3) Only approved Board minutes should be posted along with an archive of previous minutes; 4) Contract documents should also be archived; 5) Substantive changes to the website should be brought to the Board for discussion/direction while the Board is quite confident with Mr. Lusk's judgement regarding other website changes.

10. **Agenda Items for Next Meeting**

No discussion

11. **Adjourn Meeting**

Mr. Hjerpe moved to adjourn the meeting and Mr. Wagnon second. The meeting was adjourned at 11:15. Next meeting is August 14, 2021.